

Memo No: 46.03.2600.553.11.027.23-86

Date: 03/01/2024

Request for Expression of Interest (REOI) for National Individual Consultant: Procurement Consultant & Financial Management Consultant Package No. S-3 and S-4 (ADB Package No. DPHE/S-3 and DPHE/S4)

The Government of the People's Republic of Bangladesh (GOB) has received a loan from the Asian Development Bank ("ADB"), Loan no. 4305-BAN (COL) the cost of the Flood Reconstruction Emergency Assistance Project (FREAP) of the Department of Public Health Engineering (DPHE) under Local Government Division (LGD) of Ministry of Local Government, Rural Development & Co-operatives. DPHE is the Executing Agency (EA) for the Project and it intends to apply a portion of proceeds to engage Individual Consultants to provide consulting services.

1. The Individual **Procurement Consultant** will be recruited on individual basis and the main objective of the consulting service (the Service) is lead the PMU (DPHE) to ensure carry out procurement (Goods, Works and Services) related activities of the project. Procurement Consultant will work on the Project Management Unit (PMU), DPHE. The consulting service will require 21 man-months throughout the project duration.

Experience, skills and educational qualification: The consultant shall have (i) Masters in engineering/economics/statistics/ finance /business /administration/ management/law or other relevant subjects. (ii) Applicants having internal accreditation or certification (CIPS/MPSM/PMP etc.) will be given preference (iii) Minimum 8 years of working experience with 5 years in private or public government of Procurement Consultant or Contract Administrator or equivalent positions (iv) Work experience in donor/IDA/ADB/other funded/development project in procurement activities will be given preference, (v) Should have experience in preparation of tender documents and request for proposals for procurements of Goods, Works and Services as well as evaluation and (vi) Applicants having knowledge in e-Government Procurement (e-GP) system will have an added advantage.

2. The **Financial Management Consultant** will be recruited on individual basis and the main objective of the consulting service (the Service) is lead the PMU (DPHE) to ensure proper financial support for projects, procurement, travel etc. FMC will perform all financial activities on the Project Management Unit (PMU), DPHE. The consulting service will require 21 man-month throughout the project duration.

Experience, skills and educational qualification: The specialist shall have (i) Masters/M.Com/MBA in Accounting/Finance/Related subject. (ii) Applicants having international accreditation or certification will be given preference, (iii) Minimum 8 years of working experience with 5 years in financial management in Govt/ autonomous/private sector organizations, (iv) Work experience in donor/IDA/ADB/other funded/development project activities will have an added advantage, (v) Comprehensive knowledge and understanding in GoB and ADB audit system will have an added advantage, (vi) Knowledge in accounting software is required, (vi) Computer literacy/ skill are desirable.

The detailed Terms of References (TOR) can be obtained from the office of the undersigned during office hours or downloaded from the DPHE website (www.dphe.gov.bd). The recruitment notice is also available at the CPTU website (www.cptu.gov.bd) and ADB website (<http://cms.adb.org>).

The FREAP Project of DPHE, now invites EOIs from national professionals/specialists to indicate their interest in providing the required services. The EOI must include detailed curriculum vitae in ADB's format, The EOI along with the detailed CV must be submitted online through ADB's Consultant Management System (CMS) at <http://cms.adb.org> by 11:59 PM (Manila Local Time) and by 09:59 PM (Dhaka Local

Time) on or before 05 February, 2024. Electronic submission in ADB CMS is mandatory and hard copies without electronic submission cannot be considered. The consulting services are expected to start from April 2024. The location of consulting assignment will be Dhaka & Project area.

The consultant will be selected in accordance with the procedures set out in the "Guidelines on the Use of Consultants by Asian Development Bank and Its Borrowers". The EOIs will be evaluated based on the complete information provided in the detailed CV of the expert.

The EOI from the consultant will be rejected if s/he has been debarred. The EA reserves the right to accept or reject any or all EOI without assigning any reason thereof.


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