

Memo No.46.03.0000.001.08.403(Part-VI).16- 5611

Dated : 16/05/2019

OFFICE ORDER

The following incumbent of the Department of Public Health Engineering (DPHE) is hereby granted earned leave (Ex-Bangladesh) with full average pay as per provision of rule 3(1) b(2) of the Prescribed Leave Rules, 1959 for the period with terms and conditions as mentioned below:

Name, Designation and place of posting	Period of Granted Leave	Name of the Country and purpose of visit	Co-traveler
Mrs. Arifa Parvin Khan Computer Operator Planning Division DPHE, Dhaka.	From 28/05/2019 to 13/06/2019. 17 (Seventeen) Days or 17 (Seventeen) Days from the date of availing the leave.	USA To attend the convocation of her son	Husband : Motiur Rahman Mollah.

Terms and conditions:

- All expenses including air passages shall be borne by own sources
- She will not be allowed to extend her stay abroad beyond the granted leave period and she will have to report back to her own employer in time.
- This Ex-Bangladesh leave will be deducted from her earned leave.
- The provision of Rule-34 of Appendix-VII of BSR (Part-I) will be applicable for this approval of leave.

(Md. Saifur Rahman)
Chief Engineer
☎:9343358

Memo No.46.03.0000.001.08.403(Part-VI).16- 5611/1 (10)

Dated : 16/05/2019

Copy forwarded for information and necessary action to:

1. Additional Chief Engineer (Planning), DPHE, Govt. of Bangladesh, Dhaka.
2. Superintending Engineer, DPHE, Planning Circle, Dhaka.
3. Chief Accounts Officer, Local Government Division, Ministry of LGRD & Co-operatives, Dhaka.
4. Programmer, MIS Unit, DPHE, Planning Circle, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. Mrs. Arifa Parvin Khan, Computer Operator, DPHE, Planning Division, Dhaka
7. Establishment section (This Office), Dhaka.

(Md. Saifur Rahman)
Chief Engineer
☎:9343358